

Field Service Invoice Template

Free general field service invoice template for any trade. Reference work orders, itemize costs, and include travel charges.

Date: _____

Customer Name: _____

Address: _____

Phone: _____

Job / WO #: _____

TEMPLATE FIELDS

01 Company Logo & Information

02 Invoice Number & Date

03 Customer Information

04 Job/Work Order Reference

05 Service Description

06 Parts & Materials

07 Labor Breakdown

08 Travel/Trip Charges

09 Subtotal Tax & Total

10 Payment Methods Accepted

11 Terms & Conditions

12 Due Date

Additional Notes:

Technician Signature:

Signature

Date

Customer Signature:

Signature

Date

